

# Adult Education Services - Courses

Take a look at these upcoming free part-time courses!

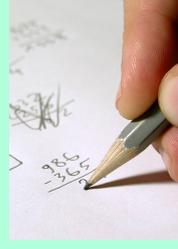


## GETTING STARTED WITH READING WRITING, NUMBERS & SPELING

January 2022  
Morning and Evening classes

It helps you with:

- Reading
- Writing
- Spelling
- Working with numbers



## COMMUNICATIONS & MATHS QQI LEVELS 2, 3 & 4

September 2022  
Morning and Evening classes

It helps you with:

- Communications
- Spelling strategies
- Maths
- Working with numbers



## INTRODUCTION TO COMPUTERS & GENERAL LEARNING QQI LEVELS 2 & 3

September 2022  
Morning and Evening classes

It helps you with:

- Communications
- Internet skills
- Key skills
- Career planning



## INTRODUCTION TO WORKING IN CHILDCARE QQI LEVEL 3

September 2022  
Morning and Evening classes

It helps you with:

- Internet skills
- Career planning
- Child development & play
- Caring for children



## INTRODUCTION TO OFFICE SKILLS QQI LEVEL 3

September 2022  
Morning and Evening classes

It helps you with:

- Communications
- Internet skills
- Office procedures
- Career planning



## HORTICULTURE & KEY SKILLS QQI LEVEL 3

September 2022  
Morning and Afternoon classes

It helps you with:

- Garden desing
- Internet skills
- Key skills support
- Career planning



## RECEPTION SKILLS & IT SKILLS QQI LEVEL 4

September 2022  
Evening classes

It helps you with:

- IT skills
- Reception skills
- Computer applications
- Career planning

To apply, please, contact us at reception or give us a call.

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